

10 June 2019

Committee	Overview and Scrutiny
Date	Tuesday, 18 June 2019
Time of Meeting	4:30 pm
Venue	Tewkesbury Borough Council Offices, Avon Room

ALL MEMBERS OF THE COMMITTEE ARE REQUESTED TO ATTEND

Agenda

1. ANNOUNCEMENTS

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the visitors' car park at the front of the building and await further instructions (during office hours staff should proceed to their usual assembly point; outside of office hours proceed to the visitors' car park). Please do not re-enter the building unless instructed to do so.

In the event of a fire any person with a disability should be assisted in leaving the building.

2. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive apologies for absence and advise of any substitutions.

3. DECLARATIONS OF INTEREST

Pursuant to the adoption by the Council on 26 June 2012 of the Tewkesbury Borough Council Code of Conduct, effective from 1 July 2012, as set out in Minute No. CL.34, Members are invited to declare any interest they may have in the business set out on the Agenda to which the approved Code applies.



	Item	Page(s)
4.	MINUTES To approve the Minutes of the meeting held on 9 April and 28 May 2019.	1 - 12
5.	EXECUTIVE COMMITTEE FORWARD PLAN To determine whether there are any questions for the relevant Lead Members and what support the Overview and Scrutiny Committee can give to work contained within the Plan.	13 - 19
6.	OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2019/20 To consider the forthcoming work of the Overview and Scrutiny Committee.	20 - 29
7.	ECONOMIC DEVELOPMENT AND TOURISM STRATEGY 2017-21 To consider the progress made against the delivery of the Economic Development and Tourism Strategy during year two and the actions identified for 2019/20 and to recommend to the Executive Committee that authority to make amendments to the strategy be delegated to the Lead Member for Economic Development/Promotion in consultation with the Deputy Chief Executive and Head of Development Services.	30 - 55
8.	PERFORMANCE MANAGEMENT - QUARTER 4 AND FULL YEAR 2018/19 To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	56 - 108
9.	ENVIRO-CRIME ANNUAL REPORT To consider the annual enviro-crime report and action plan.	109 - 135
10.	SINGLE USE PLASTICS UPDATE To endorse the actions undertaken and proposed in order to eliminate single-use plastics from the Council's operations and to consider the extracts from the Government Waste Strategy in relation to single-use plastics.	136 - 143
11.	DISABLED FACILITIES GRANTS REVIEW MONITORING REPORT To consider progress against the actions arising from the Disabled Facilities Grants Review and to approve closure of the review.	144 - 152
12.	REVIEW OF COMMUNICATIONS STRATEGY To consider the progress made against the actions within the Communications Strategy during 2018/19.	153 - 163
13.	PARKING STRATEGY REVIEW To establish a Working Group to undertake a review of the Parking Strategy.	164 - 168

DATE OF NEXT MEETING**TUESDAY, 23 JULY 2019****COUNCILLORS CONSTITUTING COMMITTEE**

Councillors: G J Bocking, C L J Carter, K J Cromwell (Chair), P A Godwin, H C McLain, P D McLain, H S Munro, J W Murphy (Vice-Chair), P W Ockelton, J K Smith, R J G Smith, S A T Stevens, P D Surman, M J Williams and P N Workman

Substitution Arrangements

The Council has a substitution procedure and any substitutions will be announced at the beginning of the meeting.

Recording of Meetings

In accordance with the Openness of Local Government Bodies Regulations 2014, please be aware that the proceedings of this meeting may be recorded and this may include recording of persons seated in the public gallery or speaking at the meeting. Please notify the Democratic Services Officer if you have any objections to this practice and the Chair will take reasonable steps to ensure that any request not to be recorded is complied with.

Any recording must take place in such a way as to ensure that the view of Councillors, Officers, the public and press is not obstructed. The use of flash photography and/or additional lighting will not be allowed unless this has been discussed and agreed in advance of the meeting.